

Before & After School Club Practitioner:

The Governors of Fulfen Primary School are seeking to appoint a Practitioner for their Before & After School Club: 14.5 hours

Term time contract + inset days + 4 holiday weeks to include working in the Fulfen School Holiday Clubs – total 43 working weeks / 49.67 paid weeks.

Actual Pay: £8,969 (paid equally over 12 months)

This will be a permanent contract, supporting the Before & After School Club Manager within our extended provision.

We are looking for someone who:

- Is enthusiastic, approachable and has a passion for supporting children to progress their learning;
- Will work effectively independently, and collaboratively as part of a team;
- Will use their own initiative to create a positive and stimulating environment;
- Be able to communicate effectively with children, staff and parents;
- Be aware of safeguarding and Health & Safety procedures;

Fulfen Primary School is a large, thriving primary school, located in Burntwood, Staffordshire. Recently rated as Outstanding by OFSTED, we are moving forward at a rapid pace due to a range of new initiatives which includes a Before & After School Club and School Holiday Club.

The hours of work are:

- During Term Time: 14.5 hours per week – Breakfast club 7.30 to 9am on Tuesday, Wednesday & Thursday / After school club 3.15 to 5.15pm Monday to Friday.
- Holiday Clubs: to be negotiated – we are open Monday to Friday from 8.30am to 3.30pm February half term, Easter 2 weeks, Whit, Summer holidays 5 weeks and October half term (Christmas Holiday excluded – holiday entitlement applies & to be taken during school holiday periods).

Main duties include:

- Delivering quality play in the Early Years, Key Stage 1 or Key Stage 2 settings, promoting a safe and caring environment.
- Providing support and supervision to the Club manager.
- Setting up play space including moving furniture and play equipment.
- Consulting with children and involving them in planning activities.
- Encouraging parental involvement in the club.



- Facilitating good communication with all members of the organisation.
- Undertaking appropriate and relevant training.
- Keeping the work environment healthy, safe and secure.
- Working within the framework of the Fulfen policies and procedures and the Early Years Foundation stage.

Person Specification:

- Experience of working with 3- to 11-year-olds.
- Experience of the EYFS framework requirements.
- Support the varied needs of children and their families.
- Support equal opportunities.
- Provide and facilitate safe and creative play.
- Good communication skills
- Ability to work well as a team member.

Desirable qualities:

- Appropriate childcare qualification.
- Experience of working within a play-based setting.
- Competent in using IT to support play and club.
- Ability to work on own initiative.
- First Aid, Food Hygiene, Safeguarding training.

We can offer:

The opportunity to work in an environment with a wonderful ethos and with pupils who display impeccable behaviour and are highly motivated in wanting to do well. You will be joining a committed team where your own professional development is given a high priority.

Fulfen Primary School is committed to safeguarding and promoting the welfare of children and safer recruitment practice. The post is subject to Enhanced DBS disclosure checks and references will be sought prior to interview of all shortlisted candidates.

Closing Date: Friday 02/05/2025

Shortlisting: Tuesday 06/05/2025

Interviews: Friday 09/05/2025

Anticipated start date: Monday 09/06/2025

Additional Information & How to Apply

To apply for this position please complete and return the attached application form to fulfenclub@fulfen.staffs.sch.uk

For further information please contact Mrs V Waterhouse on the fulfenclub@fulfen.staffs.sch.uk email address.